

IMPORTANT EXHIBITOR INFORMATION ENCLOSED FOR THE FOLLOWING:



Ontario Convention Center May 18 & 19, 2024

EXHIBITOR MOVE-IN:	Friday, May 17, 2024	Zone 1: 9am-11am Zone 2: 11am-1pm Zone 3: 1pm-3pm Zone 4: 3pm-7pm
	Saturday, May 18, 2024	All Zones: 7am-8:30am
<i>*Please check the Zone Load-in Map on Page 9 for your Load-in Time. Your Load-in Time is your window that you can start setting up your booth. The show floor closes at 7pm on Friday, May 19th.</i>		
SHOW HOURS:	Saturday, May 18, 2024	9am-6pm
	Sunday, May 19, 2024	10am-5pm
FREIGHT FORCED OFF SHOW FLOOR:	Sunday, May 19, 2024	9pm
EXHIBITOR MOVE-OUT:	Sunday, May 19, 2024	5:15pm-10pm
SHOW COLORS:	Red & White	
YOUR 10x10 BOOTH SPACE INCLUDES:	YOUR ARTIST ALLEY PACKAGE INCLUDES:	YOUR COSPLAY CORNER PACKAGE INCLUDES:
8' High Red & White Backwall Drape 3' High Red Siderail available upon request (1) 8'x30" High Draped Table (2) Folding Chairs (1) Wastebasket (1) ID Sign	(1) 8'x30" High Draped Red Tables (2) Folding Chairs (1) Wastebasket (1) ID Sign	(1) 6'x30" High Draped Table (2) Folding Chairs (1) Wastebasket (1) ID Sign

To furnish your booth area with items other than those included with the "booth space" please see the enclosed order forms.

***** PLEASE MAKE SPECIAL NOTE OF ALL DEADLINE DATES TO ORDER SERVICES *****

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700

Show Ready Expo

224 Mercury Circle, Pomona, CA 91768

Phone: (909) 468-0444 * Fax: (909) 992.3700

TABLE OF CONTENTS



Show Information

- Exhibitor Move-In & Move-Out-Show Dates &Times Page 1
- Show Colors & Booth Package Page 1
- Table of Contents Page 2
- Welcome Message from the Decorator Page 3
- Deadline Dates & Times Page 4
- Show Contact Information Page 5
- Move-In & Move-Out Procedures **Must be included with all orders* Page 6
- Frequently Asked Questions Page 7

Exhibitor List and Floor Plans

- Regular Map & Ballroom Map Page 8-9
- Zone Map Page 10
- Exhibitor List Page 11-19

Rental Order Forms

- Payment Policy Form **Must be included with all orders* Page 20
- Furniture Rental Order Form Page 21
- Showcase Rental Order Form Page 22
- Carpet Rental Order Form Page 23

Material Handling

- Material Handling Order Form **Must be included for all shipments* Page 24
- Labels for Shipments Page 25
- Material Authorization Form **Must be included for all shipments* Page 26
- Material Handling Information Sheet Page 27
- Outbound Shipping Form **Must be included for all shipments* Page 28

Regulations & Information

- Fire Department Regulations Page 29
- Union Regulations Page 30

Electrical & IT Services

- OCC Electrical Order Form **Send to Ontario Convention Center* Page 31
- OCC Electrical Notice Page 32
- OCC IT Order Form **Send to Ontario Convention Center* Page 33
- OCC Vendor Rules and Regulations Page 34
- WIFI Splash Page Log In Page 35

A Welcome Message from the Decorator

SHOW READY EXPO is pleased to have been selected as The Official Contractor for the **Comic Con Revolution** to be held at the **Ontario Convention Center**. We would like to welcome all exhibitors and participants of this event. It is our goal to assist you in any way possible to help ensure a successful show.

This exhibitor kit contains important information regarding the show. Please take the time to thoroughly review all the information that is included in this kit. In addition to the information, there are forms for services designed to enhance your show experience. If there is another service you may be in need of, not found in this kit; please feel free to call us.

This information is time sensitive, and it is important that you adhere to the deadlines to insure efficient service, as well as discount pricing. Please return all pertinent forms to the address stipulated on the forms themselves.

SPECIAL NOTES

In order to keep the appearance of the show in a professional manner; no Velcro, pins, hooks, tape, staples, or any like matter will be permitted to hang through, from or on the drape. For safety reasons, standing on tables, chairs, or other rental equipment is strictly prohibited. Show Ready cannot be held responsible for injuries or falls caused by the improper use of rental furniture.

DISCOUNT PRICING

To qualify for **DISCOUNT PRICES** full payment **MUST** be included with your advance order. All deadlines are specified at the top of each order form. Deadlines vary according to the services and are listed individually. Please make a note of these time frames in order to receive **DISCOUNT PRICING**.

SHIPPING INFORMATION

All shipping information including shipping dates and times for advance warehouse and direct shipping can be found with the Material Handling Order Form. Please review these dates and times accordingly.

SHOW READY realizes that exhibiting in a convention can be complicated and confusing. Therefore, please read all materials carefully. If you should need further assistance or additional information not covered in the exhibitor kit, please contact us at (909) 468-0444.

We look forward to seeing you at the show!

**The Staff at
SHOW READY EXPO**

SHOW READY EXPO
224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700

Show Ready Expo

224 Mercury Circle, Pomona, CA 91768

Phone: (909) 468-0444 * Fax: (909) 992-3700

Comic Con Revolution 2024

Company Name _____ Booth # _____

DEADLINE DATES AND TIMES

Please Initial & Return with ALL Orders _____

Rental Orders

Furniture, Showcases & Carpet **4pm Friday, May 10, 2024, for discount pricing**
**Any furniture ordered after this date will be set at the regular pricing*

Material Handling

Shipping to Advance Warehouse **8am-4pm M-F April 17 - May 3, 2024, for ST on time rates**
8am-4pm M-F May 4 - 10, 2024 for OT off target rates

Shipping Direct to Showsite **8am-4pm Friday, May 17, 2024, for ST on time rates**

Outbound Shipments **8pm Sunday, May 19, 2024, to turn in completed Bill of Lading to Service Desk by 8:30pm Sunday, May 19, 2024, for Driver Check-In by 7pm.**

Freight Forced off the Show Floor **9pm Sunday, May 19, 2024**

*No shipments will be accepted at the Advance Warehouse on Saturdays or Sundays

*Shipments Direct to Showsite will ONLY be accepted during the times and dates listed above.

*Shipments without proper labeling and/or shipping documents will be charged an additional \$10.00 per cwt

*Outbound Shipments without proper labeling and/or shipping documents turned in prior to the deadlines as outlined above will be charged an additional \$10.00 per cwt

*Forced Freight will either be re-routed using Show Ready's house carrier, UPS Freight, or taken back to Show Ready's Warehouse resulting in an additional drayage charge at the Exhibitor's expense.

SHOW CONTACT INFORMATION

SHOW MANAGEMENT

Booth Space Rentals, Exhibitor/Vendor Registration, Wristbands, Security, General Questions/Information

Atomic Crush Events

8 Gordon Rd. Red Bank New Jersey 07701

Phone: 929-255-0503 Email: james@atomiccrushevents.com

Contact: James Ross

FACILITY

Parking, Directions, Nearby Lodging, Local Area Information

Ontario Convention Center

2000 E Convention Center Way, Ontario CA 91764

Phone: 909-937-3000

DECORATOR

Furnishing Rentals, Labor Rentals, Forklift Labor Rentals, Material Handling, Booth Displays, Sign Hanging

Show Ready Expo

224 Mercury Circle, Pomona, CA 91768

Phone: 909-468-0444 Fax: 909-992-3700

Email: admin@showreadyexpo.com

ELECTRICIAN

Booth Electricity Rentals, Plumbing Services

Ontario Convention Center

Form Attached

Email: servicedesk@ontariocc.org

Show Ready Expo

224 Mercury Circle, Pomona, CA 91768

Phone: (909) 468-0444 * Fax: (909) 992-3700

MOVE-IN & MOVE-OUT PROCEDURES

Please Initial & Return with ALL Orders _____

Comic Con Revolution 2024

Company Name _____

Booth # _____

Exhibit Move-in Procedures:

Please refer to the Material Handling Sheets for:

1. Advance & Direct Shipments
2. Proper labeling for Advance and Direct Shipments
3. Dates & Times
4. Advance shipments will be delivered directly to your booth; ready for you to begin set up.
5. Direct shipments will be delivered to your booth when they are received.

Please refer to the front page for move in dates & times

1. Teamster will unload commercial freight haulers as well as exhibitor private vehicles on dates & times specified.
2. To avoid overtime charges; remind drivers that they should be in line 1-2 hours early in order to be unloaded by the deadline.
3. Drivers are to go to the check in area and will be instructed on where to go to be unloaded.

Exhibit Move-out Procedures:

Upon show closing, the aisle carpet (if any) will be rolled and removed allowing forklifts to return all empty crates and storage materials to the booths.

The Exhibitor is Responsible for Properly Labeling ALL Shipments, Providing Show Ready with a Bill of Lading by the Close of the Show, & ALL Shipping Charges Billed by the Carrier, Regardless of the Outbound Method used to Ship Booth Materials

Once you are in line at the dock, DO NOT leave your vehicle unattended at any time; if you do, your vehicle will be towed.

Bill of Ladings for outbound shipments via your choice of carrier:

1. Please have your carrier arrive in plenty of time to have your freight loaded before the deadline.
2. Drivers are to go to the check in area.
3. When all of your materials are completely packed and ready to go, please turn in a Bill of Lading at the Service Desk.

For Exhibitors with privately owned vehicles who cannot hand carry all booth materials (POV):

1. When all of your materials are completely packed and ready to go, drive your vehicle to the loading dock & check in.
2. You will be loaded according to the order of check-in.

For Exhibitors with Company or Rented Trucks:

1. When all of your materials are completely packed and ready to go, please go to the service desk to receive a Bill of Lading to be filled out.
2. Once the Bill of Lading is filled out, you will be directed to the loading dock where you will be loaded in the order you were processed.

For Exhibitors using Show Ready's Show Carrier, TForce Freight:

1. When all of your materials are completely packed and ready to go, please go to the service desk to receive a Bill of Lading to be completely filled out.
2. Make sure all of your materials are properly labeled & leave them clearly visible INSIDE your booth space.
3. If you do not have an account with TForce Freight, they will bill the receiver at the time of delivery of your materials.

If your booth materials are not completely packed up and ready to be loaded when the Teamster arrives at your booth, you will be politely asked to go to the end of the line.

ALL EXHIBIT MATERIALS MUST BE REMOVED BY 9pm Sunday, May 19, 2024

*At this time, SHOW READY will re-route your freight via the house carrier: **TForce Freight** at the exhibitor's expense.*

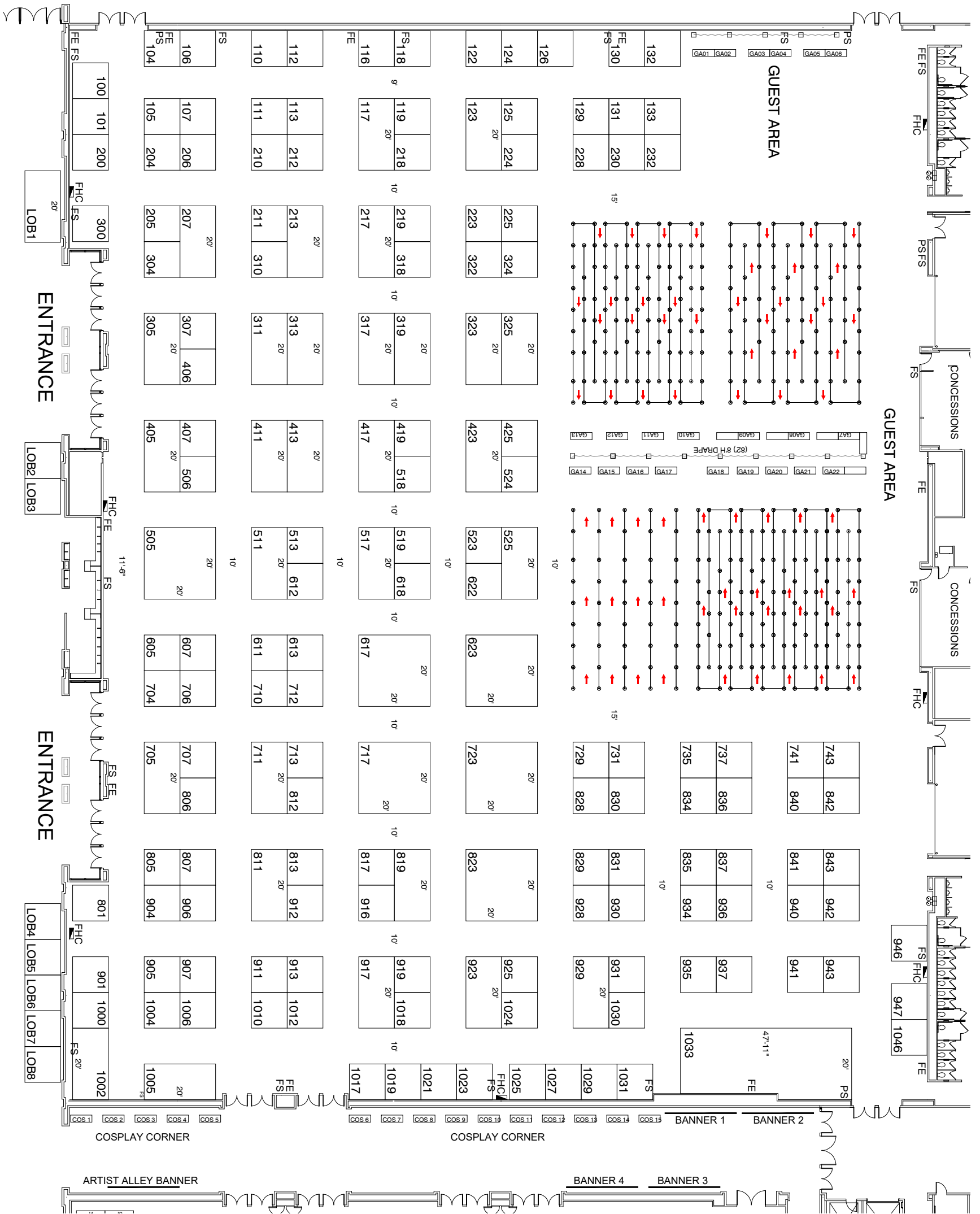
Exhibitors are allowed to move materials that can be "hand carried" by one (1) person without the use of dollies, hand trucks or other mechanical devise.

No vehicles of any type will be allowed to park on the loading dock without permission.



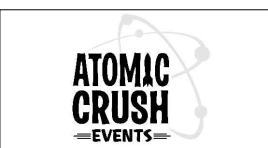
FREQUENTLY ASKED QUESTIONS

- **Who do I contact Comic Con Revolution with questions?**
 - Please contact James Ross at james@atomiccrushevents.com with any preshow questions.
 - Once on site please see Tommy Oliver for any load in & set up questions. For all other questions, once again, see James Ross.
- **Where do I pick up my exhibitor badges?**
 - When you arrive on Friday for load in & setup, Bobby will have a table in the loading dock by the rollup door to Hall with badges when you check in. If you are coming on Saturday morning to setup, you must pickup your exhibitor badges in Room #107 at the south end of the lobby.
- **How many Exhibitor Badges do I get with my Booth or Artist Alley & Cosplay Corner Table?**
 - You get four (4) exhibitor badges with your 10x10 booth and an additional two (2) exhibitor badges with each additional 10x10 booth. You get two (2) exhibitor badges with your artist alley table. Exhibitor badges are non-transferable and ONLY to be used by exhibitor staff. Those not working the event are NEVER to be given exhibitor badges without exception. If you have any questions please contact James Ross.
- **Are we able to purchase additional exhibitor badges?**
 - Yes, extra exhibitor badges are \$35 each with a limit of four (4) extra exhibitor badges in total. You can purchase extra exhibitor badges in advance by emailing James Ross at james@atomiccrushevents.com or at the event they can be purchased at Exhibitor Registration during setup at the loading dock on Friday or in Room 107 on Saturday & Sunday.
- **How much is Exhibitor Parking and where can I park?**
 - During set up on Friday May 17th, parking is complimentary. You will be redirected to D lot. (lot across E. Holt Blvd). If an Exhibitor wants to park in closer lots, A, B or C the fee for Friday May 17th will be \$15.
 - The Ontario Convention Center is offering a \$50 parking pass for the weekend (does not change in price if bought on Saturday or Sunday) which will include any available lot and in/out privileges but NOT overnight. Overnight parking is available and can be purchased at the event.
- **How long can our vehicle remain in the loading dock during setup?**
 - Your vehicle must be moved from the loading dock once you have finished unloading. Your vehicle must be unloaded and moved out of the loading dock before you begin setting up your booth or table. Be aware, vehicles left unattended may be towed at the owner's expense.
- **What are the Load In and Set Up hours?**
 - Friday May 17th
 - All exhibitors are assigned a Zone for Load In. Check the Zone Load In Map included in the exhibitor kit. Please stick to your scheduled Zone Load In time. If you have any questions please contact James Ross.
 - Exhibitors have until 7pm to setup. At this time the exhibit hall will close.
 - Saturday May 18th
 - Load In hours on Saturday are from 7am-8:30am. The show floor must be clear of boxes, bins, shelving, etc by 8:30am. After this point there are to be no hand trucks, carts, wagons etc on the show floor. You may hand carry in boxes only.
 - Sunday May 19th
 - Exhibitors may restock from 7am-8:30am. The show floor must be clear of boxes, bins, shelving, etc by 9:30am. After this point there are to be no hand trucks, carts, wagons etc on the show floor. You may hand carry in boxes only.
- **What time does the show floor open to attendees on Saturday and Sunday?**
 - Saturday May 18th, 2024 - 10:00am (9:00a w/ advance ticket purchase) to 6:00pm
 - Sunday May 19th, 2024 - 11:00am (10:00a w/ advance ticket purchase) to 5:00pm



Comic Con Revolution 2024 as of 03/06/2024

Dimension	Size	Qty	SqFt
2'x6'	12	42	504
2'x8'	16	157	2,512
10'x10'	100	140	14,000
10'x20'	200	30	6,000
20'x20'	400	6	2,400
Custom	912	1	912
Totals:		376	26,328



8 Gordon Road
Red Bank, NJ 07701

Comic Con Revolution 2024
May 19 - 20, 2024
Ontario Convention Center - Halls A & B - Ontario, CA



DRAWN BY: TH

REVISION DATE: 03/06/2024

Disclaimer: Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimensions and locations.

COSPLAY CORNER

COSPLAY CORNER

- COS 1
- COS 2
- COS 3
- COS 4
- COS 5
- COS 6
- COS 7
- COS 8
- COS 9
- COS 10
- COS 11
- COS 12
- COS 13
- COS 14
- COS 15
- BANNER 1
- BANNER 2

ARTIST ALLEY BANNER

BANNER 4

BANNER 3

J1 J2

A1 A2 A3 A4 A5 A6 A7 A8 A9

A18 A17 A16 A15 A14 A13 A12 A11 A10

10'

B1 B2 B3 B4 B5 B6 B7 B8 B9

B18 B17 B16 B15 B14 B13 B12 B11 B10

C1 C2 C3 C4 C5 C6 C7 C8 C9

C18 C17 C16 C15 C14 C13 C12 C11 C10

10'

D1 D2 D3 D4 D5 D6 D7 D8 D9

D18 D17 D16 D15 D14 D13 D12 D11 D10

ARTIST ALLEY

10'

E1 E2 E3 E4 E5 E6 E7 E8 E9

E18 E17 E16 E15 E14 E13 E12 E11 E10

10'

F1 F2 F3 F4 F5 F6 F7 F8 F9

F18 F17 F16 F15 F14 F13 F12 F11 F10

10'

G1 G2 G3 G4 G5 G6 G7 G8 G9

G18 G17 G16 G15 G14 G13 G12 G11 G10

10'

H1 H2 H3 H4 H5 H6 H7 H8 H9 H10 H11

I1 I2 I3 I4

I5 I6 I7 I8 I9 I10

I11 I12

I13 I14 I15 I16 I17 I18



8 Gordon Road
Red Bank, NJ 07701

Comic Con Revolution 2024
May 19 - 20, 2024
Ontario Convention Center - Halls A & B - Ontario, CA



DRAWN BY: TH

REVISION DATE: 03/06/2024

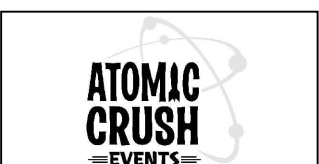
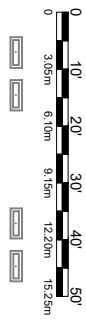
Disclaimer: Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimensions and locations.



ZONE MOVE-IN LEGEND

- Zone 1: 9am - 11am
- Zone 2: 11am - 1pm
- Zone 3: 1pm - 3pm
- Zone 3: 3pm - 7pm

PLAN AS OF: 03/13/2024



8 Gordon Road
Red Bank, NJ 07701

Comic Con Revolution 2024
May 19 - 20, 2024
Ontario Convention Center - Halls A & B - Ontario, CA



DRAWN BY: TH

REVISION DATE: 03/13/2024

Disclaimer: Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimensions and locations.

COMIC CON REVOLUTION 2024**EXHIBITOR LIST BY NAME****ARTIST ALLEY****TABLE #**

Adrianna Ramirez	B17
Adam Kubert	J 1 & J2
Alejandra Matus	G15
Alejandro Lee	C3
Alex Burke	I14
Amanda Clark-Tutsch	D2
Amanda Conner	I1
Amanda Deibert	E2
Anneliese Goetz	A3
Ant Qiu	A4
Antoine Bandele	H5
Antonio Lyons	C7
Ashley Jacobs	F7
Ashley Nguyen	A10
Averie Morgan	B15
Babs Tarr	C1
Beth Sotelo	A18
Bren Baronia	G6
Cacy Duncan	H10
Calvin Nye	I17
Carissa Williams	D17 & D18
Carlos Azevedo	D1
Cat Staggs	E1
Celine Chapus	B2
Chan Park	C9
Chanan Beizer	A11
Chitraa Harris	G17
Chloe Chen	I12
Chris Thayer	G9
Christie Shinn	B8
Christian Mills	B3
Christine Knox	C5
Cornell Brown	E13
Cory Tran	H3
Dalila Caryn	G12
Danica Atkinson	D10
Daniel Gastelum	D6
Daniel Jaimes	H7
Daniel Sawyer	B16
Dave Baker	D14
Dave Johnson	I3
Dave Wagner	D16
David Conley	G14

David Moreno	G1
Dee Hausner	F2
Devin Kelly	D4
Diana Bodenmiller	E14
Diane Pascual	C18
DMA Comics Arroyo Valley HS	G10
Don Borgmeyer	B5
Don Nguyen	B9
Dustin Nguyen	C18
E.J. Su	C14
Elizabeth Daugherty	E15
Elly Karipides	A1
Emil Lundmark	F11
Emily Sheng	G13
Eric And Julia Lewald	D9
Eric Palicki	A16
Eric Lee Parker	I11
Francis Quintero	E17
Gemmenne De la Pena	H6
Greg Land	B10
Greg Sorber	F3
Hannah Haddock	A5
Hannah Muldery	B14
Heather Proctor	E10
J C	B4
Jacqueline Gastelum	E8
Jae Lee	F1
Jaime Gerber	E18
Jamie Balba	H8
Janet Doan	C8
Jeanine- Jonee Keith	G4
Jennifer Recendez	I16
Jerry Gaylord	E6
Jessica Jane Robinson	C12
Jessica Wijaya	F5
Jevin Loop	D12
Jezebelle Tauralene	G2
Jimmy Negrete	I18
Jimmy Palmiotti	I2
Joanne G. Garcia	G18
John Bricker	E4
John Hayward	I6
Joe Benitez	F18
Joel Gomez	A17
Jonboy Meyers	C17
Joseph Ellis	F13

Josh Eggebeen	F16
Josh Figueroa	H2
Joshua Cassara	J1 & J2
Junsouk Isaac Chun	I15
Kaeli Nguyen	E3
Kai Lun Qu	F6
Karen Alleluia Agbuya	I10
Karina Gazizova	F14
Karl Altstaetter	B18
Katelyn Rojas	E5
Katrina Argamosa	A15
Keely Mikkelsen	G15
Kenneth Rocafort	I5
Kianna Krauss	H9
Kurt Cuenca	A8
Kyle Holland	G5
Lafayette Azevedo	D1
Lak Lim	C15
Larry Houston	D8
Leah Johnston	E12
Lisa Mishelle Voorhees	F10
Lucy Xue	I13
Maple	G13
Mark Vito Madsen	G8
Megan Keefe	D15
Mei Enderson	F12
Michael Buntyn	F15
Michael Garcia	E11
Michael McCarthy	A12
Michele Fried	F17
Montana Andrew	F4
Nathan Cayanan	D11
Nhat Nguyen	B11
Niall Westerfield	C4
Nichole Marsile	I7
Nicole Goux	D14
Nikki Abrego	B1
Paulina Campos	A2
Penelope R. Gaylord	E7
Phillip Ginn	B7
Phillip Quick	A8
Ralph Ellis Miley	A13
Ray-Anthony Height	C16
Rayona Lovely Wilson	I4
Reina Reigns	D7
Ryan Couch	G3

Sam Kressin	C10 & C11
Samantha Borchard	G11
Sanjay Salem	D13
Savi Ro	F8
Scott Fry	D3
Shannon Liuag	G16
Shyaoman Zhang	A4
Stephanie Sanchez	E16
Steven Prince	B6
Tara Baumann	D5
Tara Johnson	C6
Ted Sikora	A9
Tee On	H1
Teresa Acosta	E9
Theresa Halvorsen	H4
Tina Lu	A7
Traci Weldon-Thomas	I8
Vanessa Corrales	B13
Vanessa Solis	F9
Vanina Czekmezow	C13
William Schlichter	A14
Xiou Shen	A8
Yadira Tapia	B13
Angi Viper	COS5
COSPLAY CORNER	TABLE #
Cosplay Youth Legion	COS1 & COS2
Graciethecosplaylass	COS6
Jacqueline Goehner	COS9
Joanie Brosas	COS10
Kids Can Cosplay	COS4
Lady Toxie Costuming	COS14
Megan Random	COS7
Nerd Mafia	COS3
Raychul Moore	COS8
Rosanna Rocha Cosplayer	COS12
Shelly Shutters Cosplay	COS15
Sindiroo Cosplays	COS13
Team Kirari Cosplay	COS11
EXHIBITORS	BOOTH #
1First Comics	407
4 Color Fantasies	1002
13th Nightmare	118
A&R Goods	923
Alena & Cory Loftis	925
Alpha Attractions LLC	929
AnfoPop	916

Angelo's Comics	613
Animation Island	325
Anime Los Angeles	506
Artman Gallery	219
Aspen Comics MLT.	405
BAM splat POW	217
Beachview Comics	712
Brad's Cartel	513
BYO Lightsaber	906
CAL BrickLab	112
Cakey Charms	111
Cali Dream Arts	807
California Browncoats	942
Cats and Comics	1004
CBC Apparel and Collectibles	729
Chibi Art Charms	841
Chocolate Moonshine	123
Collectors Camelot/Toy Depot	511
Comic Art Professional Society- CAPS	307
Comic Book Universe	117
Comic Con Revolution Merchandise Store	LOB1
Comic Island	212
Comic Madness	417
Comic Wise	819
Commerce Gluttony	311
Condemned Comics	213
Crafty Webb Corner	318
Crosses Silver Bullets	318
Cutecee Bows	1012
Dark Phoenix Syndicate	911
Dark Planet Comics	423
Dave's Comics	317
DCD Collects	907
Deluxe Sabers	310
Desert Wind Comics	1017
Dice Envy	917
Dorick's Diecast & Collectibles	228
Double Trouble Comics and Collectibles	419
Ducky Crochet House	831
Durrell Odom	830
Earth-616 Collectibles	122
Elveen's Comics	517
Fa Sho Media LLC	1025
Felicitys Collection	813
FM Anime Shop	116
Fox Bow Art	1030

Friars Dice	104
Fused Fiction Studio	930
FVF Comics	617
Geek ReGeneration	713
Geoffrey Bailey Illustrations LLC	834
Gigi Rockets	812
GoDaddy's Secret Hideout	319
GS4U	711
Halcyon Saberworks LLC	1023
Head Space Graphics	130
Here Comes the Nerd	218
Holzheimer's Distribution	525
I Want That Retro	225
J and K Comics and Toys	324
Jed Thomas	912
JoJo's So Creative	935
Jonathan Perkins	717
JSA/James Spence Authentication	425
Justice Comics	322
IDW Publishing	304
IEHP Inland Empire Health Plan	LOB2
Kairos Gift Shop	206
Karmis Collectibles	105
Kawaii Plushies Plus	1005
Kenku Court	LOB4
Kreativity Kings	623 723 & 823
Kyber Cave	710
League of Merchants LLC (DBAUber Loot)	1006
Lightsaber Team	943
Lisa Marie Varon	1010
Loganspop's Comics	323
LowkeySketch	1031
Luckmon	905
Madpoppin	406
Mad Experiments LLC	1024
Matt Hebb	836
Mike Collins	519
Mike Kunkel	622
Moonbound Studio	931
Odyssey Comics	936
Oni-X Art	737
Ontario City Library	LOB3
Order Of Gallifrey	946
Panda's Pops	211
Patrick Horvath	611
Patrick Scullin	618

Pineapple Prince LLC	125
Pixel Empire	705
Planet Mobius	119
Poly's Comics	413
Print3d Merchant	113
Prism Comics	204
Project Wish Upon A Star	1000
QualityPatchDesigns	707
Robert's Comics	1018
Rockets Design Studio	524
Rockin Pins	223
Saber Guild Concordia Temple	941
Sandy King Carpenter	305
Serpent's Tale Trading	806
Shark Robot	919
SkufiuS Art	731
Southbay Comics Plus	224
Star Trek The Fleet	947
Stephan Franck	423
Storm King Productions	305
Tee No Evil	110
TeeTurtle & Unstable Games	805
TEF Creations LLC	126
The Art of Megan Withey	913
The Blue Chip Comic	411
The Collective Coven	232
The Comic Cellar	817
The Federation	1046
The Grail Brothers	928
The Jerky Hut	518
The Knight Stand	837
The Sith Dynasty	940
The Sojourn Audio Drama	937
The Wrestling Guy Store	1010
TNK Comics and Collectibles	829
Toy Attack	835
Toy Temple	505
Toy Universe Collectibles	934
Travis Hanson	523
Tworgis	904
Uncharted Comics	217
UTBrick	207
Warren Montgomery	129
West Coast Avengers	843
Western Science Center	1033
Whimsic Alley	107

White Ash Comics	205
Wild Bill's Soda	313
Yabai Society	210
Yajai	828
Zero Gravity TCG Comics & Collectibles	612
Zombie Patrol	811
GUEST	BOOTH #
Craig Caton-Largent	506
Mary Claypool	506
GUEST AREA	TABLE #
Adrienne Palicki	GA15
Amy Dumas	GA11
Ashley Eckstein	GA7
Dee Bradley Baker	GA10
Freddie Prinze Jr.	GA19
Greg Weisman	GA1
James Arnold Taylor	GA9
John DiMaggio	GA16
Matt Lanter	GA8
Ming Chen	GA3
Rachael Leigh Cook	GA14
Samoa Joe	GA13
Steve Blum	GA22
Taylor Gray	GA19
Timothy Zahn	GA2
Tiya Sircar	GA18
Trish Stratus	GA12
Vanessa Marshall	GA21

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700
Email: admin@showreadyexpo.com
May 18 - 19, 2024

PAYMENT POLICY FORM

Must be included with all orders



Company Name: _____ Booth # _____

Contact Name: _____ Email _____

Phone / Cell # _____ Fax # _____

Address: _____

City/ State/ Zip: _____

- **This form must be completed with a valid credit card and enclosed with all order forms and is to be on file with Show Ready Expo prior to any service(s) being performed and up to 30 days after the close of the show regardless if another form of payment is being used.**
- Cancellation Policies: Please note cancellation policies on the various forms.
- In order to receive DISCOUNT PRICING full payment *must* be included with order form and *must* be received prior to the deadline date for all orders mailed, faxed, or emailed! Payments by check must be made payable to **Show Ready** in U.S. funds drawn on a U.S. bank *and* please fill out the authorization form below.
- Customer is responsible for ALL loss and/or damage to equipment.
- For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by you or your representative for this event.
- ALL ACCOUNTS MUST BE SETTLED AT OUR SERVICE DESK PRIOR TO THE CLOSE OF SHOW.
- THERE WILL BE NO CREDITS ISSUED UPON COMPLETION OF SHOW.

Amount of Check Enclosed \$ _____ Amount to be charged to Credit Card \$ _____

If paying by Check, please make payable to SHOW READY EXPO and fill out the following information: Check

Number: _____ Driver License Number: _____

Address _____

City _____ State _____ Zip Code _____

For ALL ORDERS, a Credit Card is required & will remain on file with Show Ready for up to 30 days after show close.

Please provide the following information: For Payment _____ To Keep on File _____

Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please Check: _____ AmEx _____ Master Card _____ Visa _____ Discover _____

Expiration Date: _____ CVV: _____ Name as it Appears on Card _____

Authorized By: _____ Cardholder's Signature: _____

Cardholders **Billing** Address _____ City _____ State _____ Zip Code _____

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
 Phone: (909) 468-0444 * Fax: (909) 992-3700
Comic Con Revolution 2023

FURNITURE RENTAL ORDER FORM
 Deadline for discount: **4pm Friday, May 10, 2024**

Company Name _____ Booth # _____

<u>Tables, Counter Tables, & Round Tables</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>	<u>Table Skirt Colors Available</u>
4 ft. undraped table 24" x 30" high	\$47.00	\$68.00	_____	_____	<input type="radio"/> beige <input type="radio"/> purple
6 ft. undraped table 24" x 30" high	\$52.00	\$79.00	_____	_____	<input type="radio"/> black <input type="radio"/> red
8 ft. undraped table 24" x 30" high	\$68.00	\$95.00	_____	_____	<input type="radio"/> blue <input type="radio"/> rose
4 ft. draped table 24" x 30" high	\$100.00	\$147.00	_____	_____	<input type="radio"/> burgundy <input type="radio"/> teal
6 ft. draped table 24" x 30" high	\$115.00	\$173.00	_____	_____	<input type="radio"/> forest green* <input type="radio"/> white
8 ft. draped table 24" x 30" high	\$136.00	\$205.00	_____	_____	<input type="radio"/> gray <input type="radio"/> yellow
4 th sided table skirt for 6' or 8' table 30" high	\$37.00	\$52.00	_____	_____	Counter Skirt Colors Available
4 ft. undraped counter table 24" x 42" high	\$58.00	\$84.00	_____	_____	<input type="radio"/> beige <input type="radio"/> fuchsia*
6 ft. undraped counter table 24" x 42" high	\$63.00	\$95.00	_____	_____	<input type="radio"/> black <input type="radio"/> gray*
8 ft. undraped counter table 24" x 42" high	\$73.00	\$115.00	_____	_____	<input type="radio"/> blue <input type="radio"/> red
4 ft. draped counter table 24" x 42" high	\$115.00	\$174.00	_____	_____	<input type="radio"/> brown <input type="radio"/> teal
6 ft. draped counter table 24" x 42" high	\$136.00	\$205.00	_____	_____	<input type="radio"/> burgundy <input type="radio"/> white
8 ft. draped counter table 24" x 42" high	\$147.00	\$226.00	_____	_____	*Limited quantities available
4 th side counter skirt for 6' or 8' counter 42" high	\$42.00	\$63.00	_____	_____	Draped price for 4' includes top covered white plastic and 4 sides draped
30" diameter x 30" high round pedestal table	\$136.00	\$215.00	_____	_____	Draped price for 6' & 8' includes top covered white plastic and 3 sides draped
30" diameter x 42" high round pedestal table	\$147.00	\$226.00	_____	_____	<i>Please Note: If no skirt color is chosen, show colors will be used.</i>
Tabletop Risers 10 1/2 h x 11 1/4 w (Topped & Draped in White Vinyl)					
4' long	\$73.00	\$115.00	_____	_____	Please call for pricing for another color of vinyl
6' long	\$89.00	\$136.00	_____	_____	

<u>Chairs</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
padded side chair	\$68.00	\$100.00	_____	_____
padded counter stool	\$68.00	\$100.00	_____	_____
plastic molded chair	\$63.00	\$95.00	_____	_____

with wheels

<u>Accessories</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
backwall drape (8 ft. high) color _____	\$7.00 per foot	\$9.00 per foot	_____	_____
backwall drape (12 ft high) color _____	\$13.00 per foot	\$15.00 per foot	_____	_____
bag rack (5'x arm length 15")	\$52.00	\$84.00	_____	_____
chrome sign frame holder (22" x 28" x 5')	\$52.00	\$84.00	_____	_____
crossbar / spreader	\$16.00	\$21.00	_____	_____
easel	\$37.00	\$58.00	_____	_____
garment rack (5' x 5')	\$73.00	\$95.00	_____	_____
glass bowl	\$26.00	\$42.00	_____	_____
literature rack	\$95.00	\$126.00	_____	_____
literature bin*	\$289.00	\$342.00	_____	_____
peg board (4' x 8') [vertical / horizontal]	\$121.00	\$163.00	_____	_____
side rail drape (3 ft. high) color _____	\$4.00 per foot	\$6.00 per foot	_____	_____
stanchion poles – chrome*	\$37.00	\$79.00	_____	_____
velvet rope (5 ft. each)* [burgundy / red]	\$26.00	\$53.00	_____	_____
white plastic chain	\$2.00 per foot	\$4.00 per foot	_____	_____
stanchions - black retractable (7 ft. each)	\$47.00	\$74.00	_____	_____
tack board (4' x 8') [vertical / horizontal]	\$121.00	\$174.00	_____	_____
ticket tumbler - small (12" x 9")	\$74.00	\$115.00	_____	_____
ticket tumbler - large (21"x 15")	\$89.00	\$131.00	_____	_____
3' high upright with base	\$16.00	\$21.00	_____	_____
8' high upright with base	\$21.00	\$26.00	_____	_____
16' adjustable upright with base	\$42.00	\$58.00	_____	_____
wastebasket	\$16.00	\$21.00	_____	_____

All items are subject to availability. If the style ordered is out of stock, a different style may be substituted when available.

*Limited quantities available

All items canceled will be charged at 50% of original price after move-in begins and 100% of original price after SR installation
 Prices include installation, rental, and removal.

SUBTOTAL FURNITURE RENTAL ORDER FORM \$ _____

SHOW READY EXPO

224 Mercury Circle * Pomona, CA 91768
 Phone: (909) 468-0444 * Fax: (909) 992-3700

SHOWCASE RENTAL ORDER FORM

Deadline for Discount: 4 pm Friday, May 10, 2024

Comic Con Revolution 2024

Company Name _____ Booth # _____



1

1 - <u>22"D x 22"W x 75"H</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
LED Lights	\$525.00	\$625.00	_____	_____



2

2 - <u>16"D x 60"W x 76"H</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
LED Lights	\$925.00	\$1,025.00	_____	_____



3

3 - <u>20"D x 72"W x 75"H</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
LED Lights	\$1,125.00	\$1,225.00	_____	_____



4

4 - <u>18"D x 70"W x 37"H</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
LED Lights	\$550.00	\$650.00	_____	_____

*Also available in 4' & 5'



5

5 - <u>18"D x 70"W x 37"H</u>	<u>Discount</u>	<u>Regular</u>	<u>Quantity</u>	<u>Total</u>
LED Lights	\$550.00	\$650.00	_____	_____

SUBTOTAL SHOWCASE RENTAL ORDER FORM \$ _____

Yes, I have read, agree to, completed, and enclosed along with this order the Payment Policy Form

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
 Phone: (909) 468-0444 * Fax: (909) 992-3700
Comic Con Revolution 2024

CARPET RENTAL ORDER FORM

Deadline for discount: **4pm Friday, May 10, 2024**

Company Name _____ Booth # _____ Booth Size _____

STANDARD BOOTH CARPET

<u>Size</u>	<u>Quantity</u>	<u>Discount</u>	<u>Regular</u>	<u>Total</u>	<u>Please select color:</u>	
10 x 10 Ft.	_____	\$190.00	\$245.00	_____	Black	Gray
10 x 20 Ft.	_____	\$355.00	\$405.00	_____	Tuxedo	Red
10 x 30 Ft.	_____	\$460.00	\$515.00	_____		
10 x 40 Ft.	_____	\$580.00	\$615.00	_____	Burgundy	Blue
10 x _____ Ft.	_____	+\$190.00 ea10 Ft.	+\$245.00 ea 10 Ft.	_____	Blue Jay	

Rental includes installation, front edge taping and pickup at the close of the show. IF CARPET IS ORDERED IN MULTIPLIES OF TWO OR MORE, THE CARPETS ARE NOT GUARANTEED TO BE A COLOR MATCH. Standard Carpet cancelled will be charged at 50% of original price after SR move-in begins and 100% of original price after installation. STANDARD CARPET IS NOT DESIGNED TO COVER COMPLETE BOOTH AREAS.

CUSTOM CUT BOOTH CARPET

	<u>Discount</u>	<u>Regular</u>	<u>Total</u>
Complete Area Size _____ x _____ = _____ Sq. Ft. @ \$4. / \$7.00 = _____			

Color (options above): _____

THIS CARPET IS CUT SPECIFICALLY TO YOUR BOOTH MEASUREMENTS. Rental includes installation, all necessary taping, and pick up at the close of the show. Include a layout for carpet installation if your carpet size is different from your booth size. If you require additional carpet to cover steps, skids, or display fixtures; include a floor plan and a quote will be forwarded to you before we proceed. Custom Size Booth Carpet cancelled after being cut will be charged at 100%.

CARPET PADDING - TAPE - PLASTIC COVERING

	<u>Discount</u>	<u>Regular</u>	<u>Total</u>
Carpet Padding _____ x _____ = _____ Sq. Ft. @ \$1.15 / \$1.75 = _____			
Additional Taping _____ Linear Ft. @ \$1.70 / \$2.00 = _____			
Plastic Covering _____ x _____ = _____ Sq. Ft. @ \$0.65 / \$0.95 = _____			

All rental prices include installation & removal. Items cancelled will be charged at 100% of original price after being cut.

SUBTOTAL CARPET RENTAL ORDER FORM \$ _____

Yes, I have read, agree to, completed, and enclosed along with this order the Payment Policy Form

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
 Phone: (909) 468-0444 * Fax: (909) 992-3700

MATERIAL HANDLING ORDER FORM

** Note Deadline Dates & Times*

Comic Con Revolution 2024

Company Name _____ Booth # _____

MATERIAL HANDLING RATES – ROUNDTRIP RATES, PER SHIPMENT, USE INCOMING WEIGHT ONLY AND **ROUND UP TO THE NEXT 100 LBS.** THESE RATES ARE SUBJECT TO SURCHARGES (See Below).

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR EACH SHIPMENT, IF NOT PROVIDED, YOU AGREE TO USE SHOW READY'S ESTIMATED WEIGHTS.

ALL SHIPMENTS MUST BE PRE-PAID. COLLECT SHIPMENTS WILL BE REFUSED.

RATE PER 100 LBS. (200 LB. MINIMUM)

Description	Receiving	ST In / OT Out		Materials
Advance Crated or skidded shipments (Common Carriers, 3 rd Party Carriers, Company Trucks) <i>*Shipments without proper labeling and/or shipping documents will be charged an additional \$10.00 per cwt</i>	Advance Warehouse	\$180.00 per cwt		<i>*Please provide the approximate piece count</i>
Direct Crated or skidded shipments (Common Carriers, 3 rd Party Carriers, Company Trucks) <i>*Shipments without proper labeling and/or shipping documents will be charged an additional \$10.00 per cwt</i>	Showsite	\$175.00 per cwt		Crates Cartons
Personally Owned Vehicles – Cartload - 100 lbs. MAX (Station wagons, regular size 4 x 4, mini vans) <i>*Accepted on exhibitor move-in days during service desk hours</i>	Showsite	\$110.00 per load	One load allowed per vehicle	Skids / Pallets
Small Packages (UPS / FED EX) Cartons & envelopes received without documentation will be delivered without guarantee of piece count or condition at this rate. Max weight per shipment is 50 lbs. and/or 4 pieces <i>*Shipments received that exceed the max, will be charged as separate shipments or at the 200lb minimum.</i>	Advance Warehouse Showsite	\$68.00 1 st package each additional \$26.00 \$68.00 1 st package each additional \$26.00		Fiber Cases Color Other
Drayage Back to SR Warehouse You may schedule your carrier to pick up your shipment from Show Ready's Warehouse 1 to 2 days after move-out.	Outbound Shipments	Include an additional 50% to estimated Material Handling		

(ST = Straight Time / OT = Overtime)

Overtime Rates will apply if: Inbound vehicles arrive at dock weekdays prior to 8:00 AM, after 4:00 PM, after deadline, or anytime Saturday, Sunday, and/or Holidays.

- Shipments sent direct to exhibit site prior to date specified will not be accepted. This may create delays in getting your shipment on time, and/or difficulty locating your shipment if delivered to someone other than the appointed show freight receiver. Please notify your carrier of these date(s) and times.
- Separate shipments received by Show Ready will not be combined.
- Forced Freight: Shipments left on showsite floor will be re-routed to Show Ready's warehouse and will be charged a routing fee of 50% drayage freight charges (\$200.00 MIN.) or shipped at exhibitor's expense via the house carrier.

SHIPPING ADDRESSES - PLEASE MAKE NOTE OF DEADLINES AND USE LABELS PROVIDED ON NEXT PAGE

Please Note: Show Ready is NOT liable for shipments not properly labeled, improper information received by exhibitor's carrier resulting in delivery of by any means other than instructed, and/or shipments received by anyone other than the appointed show freight receiver.

ADVANCE WAREHOUSE	CONVENTION SITE
Company Name / 3 rd Party Exhibiting Company Name Booth # Comic Con Revolution 2024 C/O SHOW READY EXPO 224 Mercury Circle Pomona, CA 91768 ARRIVAL DATES: 30 days prior to last day accepted M – F 8:00 am – 4:00 pm Last day accepted to be considered <i>On Time</i> : Friday, May 3 Last day accepted with additional <i>Off Target</i> fee: Monday, May 10	Company Name / 3 rd Party Exhibiting Company Name Booth # Comic Con Revolution 2023 C/O SHOW READY EXPO Ontario Convention Center 2000 E Convention Center Way Ontario, CA 91764 ARRIVAL DATES: Day(s) accepted: Friday, May 17, 2024 <i>*POV only accepted on exhibitor move-in days during service desk hours</i>

ESTIMATED CHARGES FOR MATERIAL HANDLING:

Inbound Carrier _____ Estimated Arrival _____

LBS x _____ PER CWT = _____

Yes, I have read, agree to, completed, and enclosed along with this order, the Material Authorization, and the Payment Policy Form.

Material Handling

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700
Comic Con Revolution 2024

LABELS FOR SHIPMENTS
** Note Deadline Dates & Times*

Please use the following labels for ALL shipments to assist Show Ready in the proper identification and delivery of your materials.

ADVANCE SHIPMENTS TO WAREHOUSE MUST ARRIVE BY 4PM Monday, MAY 10, 2024



FROM (Company / 3rd Party): _____

TO (Exhibitor): _____ BOOTH # _____
C/O SHOW READY EXPO
224 Mercury Circle
Pomona, CA 91768

Carrier Name: _____

No. of Shipments: _____ of _____ No. of Pieces (this shipment): _____ of _____

DIRECT SHIPMENTS TO SHOWSITE WILL ONLY BE ACCEPTED ON FRIDAY, MAY 17, 2024



FROM (Company / 3rd Party): _____

TO (Exhibitor): _____ BOOTH # _____
C/O SHOW READY EXPO
Ontario Convention Center
2000 E Convention Center Way
Ontario, CA 91764

Carrier Name: _____

No. of Shipments: _____ of _____ No. of Pieces (this shipment): _____ of _____

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700

MATERIAL AUTHORIZATION FORM

Comic Con Revolution 2024 Company Name _____ Booth # _____

We hereby authorize SHOW READY (SR), or its subcontractors, to provide the services necessary to handle our shipment(s) in accordance with the information set forth in the "Material Handling Order Form", further we agree to the following:

1. We have reviewed the "Material Handling Rate Sheet" and understand we will be charged for Material Handling services in accordance with the published rates for such services as are provided.
2. We accept the responsibility for the payment of SR's charges in connection with the handling of our shipment(s) and we guarantee payment to SR by the close of the show.
3. We agree to the "Limits of Liabilities" as set forth in the Material Handling Information."
4. We agree that SR or its subcontractor's liability shall be limited to any loss or damage which results solely from SR's or its subcontractor's negligence in the actual physical handling of the items comprising our shipment(s), and not for any other type of loss or damage.
5. With particular reference to paragraphs "3" and "4" of the above, we agree, in connection with the receipt, handling, storage, and reloading of our materials at the convention site (as distinct from SR's warehouse), that SR or its subcontractors, will provide its services as our agent, and not as bailee or shipper. If any employee of SR shall sign a delivery receipt, Bill of Lading, or other documents, we agree that SR or its subcontractors, will do so as our agent, and we accept the responsibility there of.
 - a. Relative to inbound shipments, we recognize that there may be a lapse time between the delivery of our shipment(s) to our booth by SR or its subcontractors, and the arrival of our representative at the booth during such time our shipment(s) will be left unattended in our booth. We agree that SR and its subcontractors shall not be responsible for any loss or damage which may occur during such period.
 - b. Relative to outgoing shipment(s) after the show, we recognize that there will be a lapse of time between the completion of packing and actual pickup of our materials from our booth for loading onto a carrier, and that during such time our shipment(s) will be left unattended in our booth. We agree that SR or its subcontractors shall not be responsible for any loss or damage during such period, and we authorize SR or its subcontractors to adjust the quantities of items on any Bill of Lading submitted by us to SR or its subcontractors, to conform to the actual count of such items in the booth at the time of pickup
6. We agree, in the event of a dispute with SR or its subcontractors, relative to any loss or damage to any of our materials or equipment, that we will not withhold payment of any amount due to SR for drayage or any other services provided by SR or its subcontractors, as an offset against the amount of the alleged loss or damage. Instead, we agree to pay SR upon receipt of invoice for all such charges, and we further agree that any claim we may have against SR, or its subcontractors shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.
7. We agree that all questions relating to classification of exhibitor's materials, rates charged, or weights used to determine material handling charges shall be submitted to the SR office indicated on the invoice within thirty days of receipt of the invoice. Complaints received after such period shall not be considered and payment of the invoice shall be made in full.

Company Name: _____ Booth #(s): _____

Address: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Date: _____

Authorized by: _____ Signature: _____

Please Print

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768

Phone: (909) 468-0444 * Fax: (909) 992-3700

MATERIAL HANDLING INFORMATION SHEET

Comic Con Revolution 2024

SHOW READY EXPO (SRE) shall not be responsible for shipments delivered to the wrong booth due to improper labeling by the exhibitor. The exhibitor is responsible for the removal of all old shipping and storage labels. SR shall not be responsible for misdirected shipments or removal of crates to storage due to old labels appearing on crates.

WEIGHT CERTIFICATES: If you are using VAN LINE or your OWN TRUCK, you must provide a CERTIFIED WEIGHT CERTIFICATE. This must be presented at time of delivery of shipment. If not provided, you agree to use SHOW READY'S estimated weights. NO CREDITS WILL BE ISSUED AFTER CLOSE OF SHOW.

ALL SHIPMENTS MUST BE PREPAID. COLLECT SHIPMENTS WILL NOT BE ACCEPTED – NO EXCEPTIONS.

*** INSURE ALL SHIPMENTS FROM THE TIME THEY LEAVE YOUR COMPANY UNTIL THEY ARE RETURNED FROM THE SHOW.** Your present insurance carrier can add a rider to your current policy.

LIMITS OF LIABILITIES

The following terms and conditions apply to all shipments. Shipments made according to instructions stated herein shall constitute acceptance of said limits.

SHOW READY EXPO shall not be responsible for damage to uncrated materials improperly packed or concealed damage.

SHOW READY EXPO shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.

SHOW READY EXPO shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth

For re-loading after the show. Bills of Lading covering outgoing shipments which are furnished to SHOW READY EXPO by exhibitors will be checked at time of actual pickup from booth and corrections made where discrepancies occur.

SHOW READY EXPO shall not be responsible for loss, damage, or delay due to fire, Acts of God, strikes, lockouts, or work stoppages of any kind, or to any cause beyond its control.

SHOW READY EXPO's liability shall be limited to physical loss or damage to the specific article, which is lost or damaged, and in any event SHOW READY EXPO's maximum liability shall be limited to .30 per pound per article with a maximum liability of \$50.00 per item or \$1,000 per shipment whichever is less.

SHOW READY shall not be liable to any extent whatsoever, for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.

Shipments arriving without advance written order will automatically be handled and charged as described herein, and the consignment or delivery of a shipment to SHOW READY EXPO by an exhibitor (and/or other shipper acting on behalf of an exhibitor shall be construed as an acceptance of the terms and conditions set forth herein.

Route your shipments through carriers of services that provide Bills of Lading specifying piece count. A copy of the Bill of Lading indicating the number of pieces, proper description, and weights should be forwarded to SHOW READY EXPO with a Carriers Pro# and Trailer#.

Shipments left on the floor without forwarding instructions will be shipped out or returned to our warehouse at SRE's discretion (see above). NO LIABILITY OF ANY SORT WILL BE ASSUMED AS A RESULT OF SUCH RE-ROUTING OR HANDLING. To avoid this from happening, confirm arrangements for re-forwarding your shipments, at close of show, by properly filling out Bills of Lading available at the SHOW READY EXPO service desk.

If exhibitor's specified carrier fails to pick up, refuses the shipment, or goes to wrong location SHOW READY, will be authorized to divert the shipment to another carrier at its discretion. SHOW READY EXPO will assume no liability in such instance.

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700

OUTBOUND SHIPPING FORM

Forced Freight: Sunday, May 19, 2024 9pm

Comic Con Revolution 2024

Company Name _____ Booth # _____

PLEASE FILL OUT OUTBOUND SHIPPING INFORMATION BELOW

The exhibitor is responsible for ALL freight shipping charges + material handling charges & must provide Show Ready with a completed Bill of Lading for all outbound shipments. Upon request, a blank Bill of Lading may be provided to the exhibitor, if needed, at any time prior to the completion of move-out.

Ship To: *(for Show Ready's Reference Only)*

**For any outbound Shipments without proper labeling on materials and/or if shipping documents are not received by Show Ready prior to the deadline, exhibitor will be charged an additional \$10.00 per cwt.*

Showsite Scheduled (Exhibitor's Carrier)

(Please fill out Carrier information below)

Drayage Back to SRE Warehouse (\$200.00 MIN.)

(Additional Cost – Please see Material Handling Order Form for details & fill out Carrier information below)

The exhibitor is responsible to schedule a pickup when using their own carrier. Please fill in the date and time that you have scheduled your carrier to pick up your shipment.

Exhibitor's Carrier: _____

Date _____ Time _____

Please make sure that the carrier is scheduled to pick up before the scheduled force time.

Forced Freight: Shipments left on showsite floor will be re-routed to Show Ready's warehouse and will be charged a routing fee of 50% drayage freight charges or shipped at exhibitor's expense via the house carrier. (\$200.00 MIN.)

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768

Phone: (909) 468-0444 * Fax: (909) 992-3700

For Exhibits, Exhibitions, Display, and Trade shows – Public or Private

BOOTH CONSTRUCTION

- Booths, platforms, and space dividers shall be of materials that are flame-retardant or rendered so, satisfactory to Fire Department representatives.
- Covering for counters or tables used within or as part of the booth shall be flame-retardant.
- All electrical wiring and apparatus will be of a wire UL type approved.

FIRE DEPARTMENT

A permit shall be required for the following:

- Display and operate any heater, barbecue, heat-producing or open flame device, candles, lamps, lanterns, torches, etc.
- Display or operate any electrical, mechanical, or chemical device, which may be deemed hazardous by the Fire Department.
- Use or storage of flammable liquids and dangerous chemicals.
- Display any internal combustion engine (special requirements available on request).

OBSTRUCTIONS

Aisles and exits, as designated on approved show plans, shall be kept clean, clear, and free of obstacles. Booth construction shall be substantial and fixed in position in specified area for the duration of the show. Easels, signs, etc. shall not be placed beyond the booth area into aisles. Firefighting equipment shall be provided and maintained in accessible, easily seen locations, and may be required to be posted with designating signs.

FIRE-RETARDANT TREATMENT

All decorations, drapes, signs, banners, acoustical materials, cotton, paper, hay, straw, moss, split bamboo, plastic cloth, and similar materials shall be flame-retardant to the satisfaction of the Fire Department. Booth identification banners and signs shall be flame-retardant unless smaller than 1,232 square inches (28" x 44") if separated from other combustibles by a minimum of 12' horizontally and 24" vertically. Oil cloth, tarpaper, nylon, and certain other plastic materials cannot be made flame-retardant, and their use is prohibited.

COMBUSTIBLES

Literature on display shall be limited to reasonable quantities (one-day supply). Reserve supplies shall be kept in closed containers and stored in a neat and compact manner in a location approved by the Fire Department. All exhibit and display empty cartons must be stored in an approved drayage area. If show is under a 24-hour approved manned Security program, motor vehicles are allowed to retain ¼ tank or less in fuel and gas caps must be taped. Batteries are to be disconnected and taped.

PROPANE CONTAINERS

Containers having a maximum capacity of 12 pounds (nominal 5 pounds LP Gas capacity) are permitted to be used temporarily inside of buildings for public exhibition or demonstration purposes.

SHOW READY EXPO

224 Mercury Circle, Pomona, CA 91768
Phone: (909) 468-0444 * Fax: (909) 992-3700

To assist you in planning for your participation in the forth-coming convention, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following.

DECORATORS UNION

Members of this union claim jurisdiction over all set-up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may set up your exhibit display if one person can accomplish the task in less than ½ hour without the use of tools.

If your exhibit preparation, installation or dismantling required more than one-half hour, you must use union personnel supplied by the Official Decorating Contractor.

As an exhibitor, you will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in Southern California on a one-to-one basis.

TEAMSTERS UNION

Members of this union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading, and handling of empty containers.

ELECTRICAL UNION

Members of IBEW claim jurisdiction of hardwiring ordered outlets to the line side of the exhibitor’s equipment and wiring of caps over 120 volts, to the raw cord feeding exhibitor’s equipment. All plugs over 120 volts will be plugged in by electrical union personnel. Exhibitors may plug in their own plugs, of 120 volts to their ordered outlets.

SAFETY

Standing on chairs, tables, or other rental furniture is strictly prohibited. The furniture is not engineered to support your standing weight. Show Ready is not responsible for injuries caused by improper use of the furniture.

TIPPING

SHOW READY requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all SHOW READY employees.



ELECTRICAL SERVICE ORDER

ASM GLOBAL - ONTARIO CONVENTION CENTER
 2000 E. Convention Center Way, Ontario, CA 91764
 Tel:(909) 937-3069 | Fax:(909) 937-3850
 Email: servicedesk@ontariocc.org | ontariocc.org

Exhibitor No/Booth: _____
 Notes: _____

Company Name:		Booth No.	Show Name: (Required)
Exhibitor Name:			Show Dates:
Billing Address for Credit Card:		City, State:	Zip Code for Credit Card:
Name on Credit Card:		Company Contact:	Phone:
Email me credit card link to pay: <input type="checkbox"/> Email: _____			
Payment Type: VISA M/C AMEX CHECK		Amount:	Check Number:
Credit Card #:	Expiration Date:	Signature (Required):	Print Name:

For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred. The Ontario Convention Center accepts payments on a US Bank or a credit card (VISA, M/C, AMEX). **Make your checks payable to ASM Global-Ontario Convention Center/ ATT:Electrical Department.** Please mail your order with the payment to the address listed above or you may scan and email this form with your credit card payment. Installation hardwires are due 72 hours prior to show opening. Cancellations are accepted up to 72 hours prior to move-in. No refunds. **Checks accepted 2 weeks in advance only. Prices are subject to change.**

NOTE: POWER SHUTS DOWN NIGHTLY

BASIC

120 Volts Outlets *One plug-in is a 500 Watt minimum to a 20 AMP maximum billable based upon draw of power.

WATTS	Standard	QTY.	Total	Configuration	Standard	QTY.	Total
500	\$106.00	<input type="text"/>	= <input type="text"/>	Surge Protector rental	\$41.00	<input type="text"/>	= <input type="text"/>
1000	\$153.00	<input type="text"/>	= <input type="text"/>	Extension Cord rental	\$31.00	<input type="text"/>	= <input type="text"/>
2000	\$177.00	<input type="text"/>	= <input type="text"/>	20A & 30A, 5-pin hubble, twist-lock connector rental (deposit required)		<input type="text"/>	= <input type="text"/>

(One Plug Outlet)

If you exceed the amount of power ordered, there will be a labor charge to re-set breakers. A separate outlet must be ordered for each location. **The discount rate applies only if this form is post-marked 21 Days prior to move-in date. The standard rate applies if this order is received within 21 days of the move-in date otherwise the standard rate will automatically be charged. Booths sharing electrical power is prohibited.**

EXTENSIVE

120 Volt Service | 208/480 Volt Service: *208/ 480/ and 4/0 - Cable Rental will have a labor fee requirement (see page 2)

AMPS	120 Volt.		208 Volt		208 Volt		480 Volt		4/0 - Cable Rental with camlocks		TOTAL
	Disc. Rate / Standard	QTY.	1 Phase	QTY.	3 Phase	QTY.	3 Phase	QTY.	Standard Rate + Labor	QTY.	
20	\$175/ \$214		\$232/ \$284		\$315/ \$387		\$555/ \$688		\$350		\$
30			\$289/ \$355		\$403/ \$496		\$776/ \$863		Service Desk will add any and all rental fee's plus any labor charges.		\$
60			\$457/ \$565		\$713/ \$885		\$1,461/ \$1,821			\$	
100			\$684/ \$850		\$1,109/ \$1,380		\$2,021/ \$2,519			\$	
200			\$1,291/ \$1,593		\$2,110/ \$2,632					\$	
300			\$1,874/ \$2,336		\$3,112/ \$3,884					\$	
400			\$2,554/ \$3,187		\$4,216/ \$5,264				\$		

If 24 hour electrical service is required add 25% to electric total (Overnight power will automatically be billed)
 Add 25% for horsepower requirements. See HP to AMPS Conversion Table on back of contract.....
 If hard-wiring is required then labor must be added (contact OCC) _____ hours @ \$_____/hr.....
 Mon. - Fri. (8-5) at \$75.00/hr. and Sat., Sun & holidays at \$150.00/hour (one hour minimum)
 Equipment deposit (required for all equipment on loan at \$150).....

POWER PLACED IN BACK OF BOOTH

Sub Total	\$
Add 25%	\$
Add 25%	\$
Labor Fee	\$
Deposit	\$
GRAND TOTAL	\$

NOTE: CONFIRMATION OF PAYMENT CREATES SERVICE REQUEST!

Payment-in-full is required with your order. Electrical service will not be provided nor this form processed until payment is received. Payments not received 21 days prior to the move-in date will be billed at the standard rate. The discount rate applies to processed orders that are 22 or more days from move-in. Federal Tax I.D. #23-2511871.

For other requirements, contact the OCC-Service Desk at (909) 937-3069 or via E-mail at servicedesk@ontariocc.org

Customer Acceptance of Terms and Conditions

Required Signature	Date
Logged: _____	Processed Date: _____
	Processed by: _____

GENERAL TERMS AND CONDITIONS

- Exhibit booths will be audited at the show site and any additional service used will be added to the final bill at the floor price. Cancellations will be accepted until 72 hours prior to move-in.
- Rates include bringing service to the rear of standard booth or to the nearest floorport inside an island booth.
- Straight time labor for an electrician is \$75.00 per hour. There is a one (1) hour minimum charge.

Welcome to the Ontario Convention Center.
**If you have not paid for electrical service and require some,
please contact Service desk Email before the show begins.**

Ontario Convention Center Service Desk

Email: ServiceDesk@ontariocc.org

Direct Line: (909) 937-3068

Fax: (909) 937-3850

*All power is subject to be audited.
No Battery Packs / No Portable Power Banks Allowed*

Thank You!



IT SERVICES

ASM GLOBAL - ONTARIO CONVENTION CENTER
 2000 E. Convention Center Way, Ontario, CA 91764
 Tel:(909) 937-3069 | Fax:(909) 937-3850
 Email: servicedesk@ontariocc.org | ontariocc.org

Exhibitor No/Booth: _____
 Notes: _____

Company Name:		Booth/Room #:	Event Name:
Billing Address:		Event Dates:	
City, State/Country, Zip:	Phone:	Email:	
Contact Name to Bill:	Email me Credit Card link to pay: <input type="checkbox"/>		
Credit Card #:	Print Name:		
Credit Card Type (Circle One): VISA M/C AMEX	Exp. Date	Signature	

For your convenience we will use this authorization to charge your credit card for any additional amounts incurred. The Ontario Convention Center accepts payments on a US Bank or a credit card (AMEX, VISA and MC). Please **Make your check payable to SMG**. Please mail your order with payment to the address listed above or you may fax this form with your signature and your credit card will be processed for payment. Installations are due 72 hours prior to show opening. Cancellations accepted until 72 hours prior to move-in. **Pre Order-Discount rate applies to orders with payments received 21 days prior to show move-in date. All others are automatically billed at the standard rate. Checks will not be accepted 2 weeks prior to move-in.** Prices are subject to change.

BASIC TELEPHONE SERVICE (Includes 1 Phone 1 Cable)	Pre Order	Standard		Qty	Total
VoIP(Internet Phone) Dial '9'	\$200.00	\$250.00			\$
Analog Phone line/POTS/Credit Card Line	\$120.00	\$150.00			\$
Polycom Phone set - includes cable connection	\$250.00	\$300.00			\$

INTERNET NETWORK SERVICE	Pre Order	Standard		Qty	Total
Events Shared Connection (Sharing building's network) No Router Allowed					
Shared Up to 5 Mbps Emails and web browsing	\$920.00	\$1,150.00			\$
Shared Up to 10 Mbps Fast web browsing	\$1,120.00	\$1,400.00			\$
Shared Up to 25 Mbps Reliable media streaming	\$2,400.00	\$3,000.00			\$

*Shared Network Service includes 1 Ethernet cable connection and 1 Wifi SSID

Events Dedicated Connection (Custom Network for Routers and Servers...etc)					
Dedicated 3 Mbps Wired 1 Public IP address	\$3,196.00	\$3,995.00			\$
Dedicated 10 Mbps Wired 1 Public IP address	\$7,600.00	\$9,500.00			\$
Dedicated 25 Mbps Wired 1 Public IP address	\$15,196.00	\$18,995.00			\$

*Dedicated Network Service includes 1 Ethernet cable connection

*Additional 25% increase on Dedicated Services request on the day of event.

Individual WiFi - (Per Device & Per Day)	Pre Order	Standard	# of Days	Qty	Total
Basic Up to 512K -1 Mbps Wireless Emails, internet browsing	\$19.95	\$29.95			\$
Standard Up to 1.5 - 3 Mbps Wireless Streaming music and video	\$29.95	\$39.95			\$
Premier Up to 5 - 8 Mbps Wireless Fast large file downloads	\$74.95	\$89.95			\$

Additional Network Services					
Custom Network Services - Per Hour	\$300.00	\$350.00			\$
Additional IP's	\$125.00	\$150.00			\$
Additional Network Drops with hardline connection	\$150.00	\$200.00			\$
Patch Cable - Up to 50ft - Cate5e	\$25.00	\$35.00			\$
Switch Rental - up to 24 ports	\$120.00	\$150.00			\$
Labor / Floor Work - Per Hour & Per Person	\$250.00	\$300.00			\$

*Overtime rate of an additional 25% may apply after business hours 8am to 5pm Monday through Friday.

Grand Total \$

*Additional network services, such as wireless buyouts, bulk bandwidth orders, specific routing instructions, VPN's, labor, and engineering support can be special ordered through the Event Services Department.

Payment in full is required with your order. Payments not received 21 days prior to show will be collected at the standard rate.

Services will not be provided until payment is received. Federal Tax I.D. #23-2511871

Customer Acceptance of Terms and Conditions: _____

Date: _____

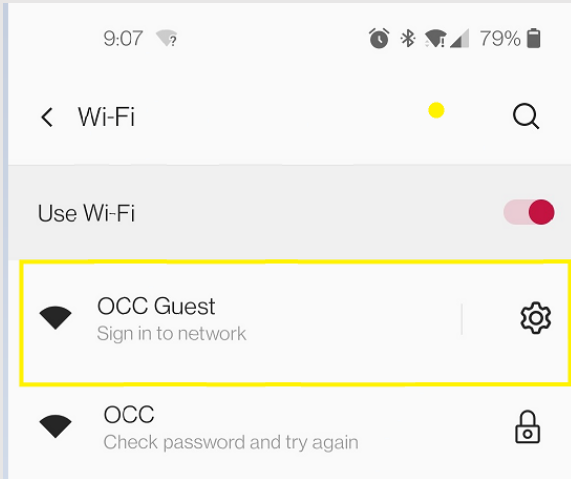
Please review our Terms and Conditions to find additional information concerning your orders.

For additional information, please contact the Event Services Department.

Exhibitor No: _____ Floor Plan? Yes _____ No _____ Payment Rec'd.: _____

WIFI SPLASH PAGE LOG IN:

1. Go to your devices Wi-Fi settings – select **“OCC GUEST”**



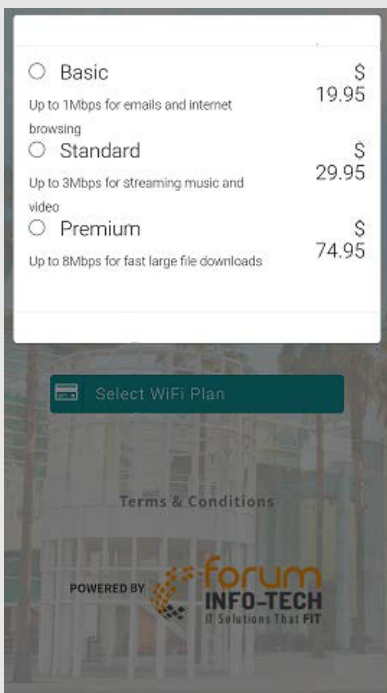
2. Once selected the page will refresh



Sign in with email for free Wi-Fi Minimums
Note: Upgrades not available with same email once selected.

For higher speeds

3. Select the speed you would like for your (1) device and follow the prompts.



This must be done for all the devices that require Wi-Fi services



Ontario Convention Center Exhibitor/Vendor/Sub-contractors Rules and Regulations:

- No outside food and beverage or coolers. Absolutely no alcohol or tailgating is allowed.
- No overnight parking in the dock or parking lots unless previously arranged with Parking Department. *Violators will be towed.*
- Minors under the age of 16 are not allowed in the dock area. Driving in the halls or on the ramps is prohibited.
- Dock load in time is limited to 30 Minutes. Please unload and remove your vehicle in the allotted time to ensure a speedy move-in for you and for your fellow exhibitors.
- Do not block exit doors, fire extinguishers or fire hoses. Equipment cannot be moved to impede the Fire Code approved diagram. Permits required for special items. No batteries of any kind are allowed in the Facility.
- All powered items on the show floor must be turned off daily unless 24-hour service was previously ordered.
- Fire approved display vehicles must have a ¼ tank of gas or less, disconnected batteries & locking gas cap. All booth, banner and floor materials must meet State of California Fire Marshal safety requirements.
- Once Dock is Closed, everyone must use the main entrances for access.
- Exhibitors/Vendors must always wear exhibitor credentials.
- OCC is exclusive for telecom, audio/visual, all utilities and food & beverage service. Please contact servicedesk@ontariocc.org with any questions, or visit www.ontariocc.org.

Thank you for your cooperation and have a wonderful event!

Revised 11.14.18